

**Waukesha County Criminal Justice Collaborating Council**  
**Executive Committee**  
**Minutes of October 13, 2014**

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Judge Dorow called the meeting to order at 8:36 a.m.

**Committee Members Present:** Judge Jennifer Dorow (chair), Dan Vrakas, Sam Benedict, Antwayne Robertson and Paul Decker. **Absent:** Brad Schimel.

**Also Present:** Rebecca Luczaj, Joan Sternweis, Sarah Spaeth, Karen Phillips

**Approve Minutes from September 8, 2014 Meeting**

MOTION: Decker moved, second by Vrakas to approve the minutes of September 8, 2014. Motion carried unanimously.

**Discuss & Consider CJCC and Programs & Alternatives Committee Membership Changes**

- **Replace DOC Community Corrections Field Supervisor Amy Rodriguez with Marla Bell**

MOTION: Benedict moved, second by Decker to approve the membership of Marla Bell on the CJCC and Programs & Alternatives Committee. Motion carried unanimously.

**Discuss & Consider Applying for the WI Department of Justice JAG Crisis Intervention Team and Crisis Intervention Partners (CIT/CIP) Training Grant**

Luczaj distributed and reviewed a handout titled “Crisis Intervention Team (CIT) & Crisis Intervention Partners (CIP) Training Grant Summary October 2014”.

- Funding Source: Wisconsin Department of Justice
- Funding Available: Up to \$50,000
- Grant Period: December 1, 2014 – June 30, 2015 (7 months)
- Grant Due Date: November 6, 2014

Proposed Project Summary: Subcontract with the National Alliance on Mental Illness (NAMI) Waukesha to provide:

- CIP training in April (2 days) for up to 80 correctional officers, probation agents, social workers, etc.
- CIT training in May (5 days) for local law enforcement officers: 28 stipends available
- Advanced CIT training (1 day) for up to 25 officers who have completed a previous CIT training

MOTION: Decker moved, second by Robertson to approve submission of the Wisconsin Department of Justice Crisis Intervention Team and Crisis Intervention Partners (CIT/CIP) Training Grant application. Motion carried unanimously.

**Discuss & Consider Evidence-Based Decision Making (EBDM) Letter of Commitment Components**

- **Policy Team Members** (12 members)
- **Short and Long-Term Goals**

A draft copy of the EBDM letter of commitment was distributed and reviewed. Dorow stated that in addition to the team members, other individuals may be brought in to lend their expertise.

Luczaj is waiting to hear from Chief Jack on whether he will participate. Dorow said Mike Neimon could be removed from the policy team but still offer his assistance.

Comments and suggestions for revisions to the letter relative to policy team membership and short and long term goals were discussed as follows:

Long Term Goals:

- Reference the term “EBDM”, e.g. “reduce recidivism through the use of evidence-based practices”
- Develop a system for incorporating evidence-based decision making in all activities of the CJCC

Policy Team Members:

- If Chief Jack does not confirm as of today, add Mayor Reilly of Waukesha as a member
- Add Chief Anna Ruzinski of Menomonee Falls as a 13<sup>th</sup> member

MOTION: Robertson moved, second by Vrakas, to approve submission of the proposed EBDM letter of commitment with changes in long term goals and policy team members as discussed. Motion carried unanimously.

MOTION: Decker moved, second by Benedict to adjourn the meeting at 9:00 a.m.